

Coaching Session Overview Guide











The Beginning

Review (if applicable)
Initial Goal

- Client lays out challenge or what he/she would like to explore during session.
- Coach begins to narrow scope by being curious, listening, asking powerful questions:
- ➤ What is desired outcome?
- ➤ What is at the root-level?
- ➤ How might success be measured?
- ➤ What needs to be addressed in order to achieve the outcome/goal?

The Middle

session.

Reality Testing
Reset Goal (if applicable)

The End

Action

Results (if applicable)

- Coach continues to narrow topic and ensures clarity around topic by reflecting to client agreed upon areas of discussion for
- Coach checks in with client ½ way to see what client is taking away/learning so far.
- Coach checks in with client to ensure session is going in right direction or if session goal needs to be reset.

- Coach checks in with client to ask for reflection: What are you taking away from today? How does that align with your goal?
- Coach helps client identify and define next steps from reflections.
- Coach helps clients identify what support or resources they might need to move forward.
- Coach ask client to determine the commitment he/she is going to make.